



School District No. 34 (Abbotsford)

NON-CATCHMENT REQUEST

Placement Priority No.

Registration Priorities

1. Continuing in catchment
2. Continuing non-catchment
3. Siblings of continuing students
4. Feeder school students
5. New – in catchment
6. New – non-catchment (in district)
7. New – out of district

Date and Time Received

(to be completed by Receiving School)

Section A – to be completed by Parent or Guardian (attach copy of student's most recent report card)

Present School _____ School District No. _____

Student Name _____

Expects to be enrolling in Grade _____ For the School Year _____

Parent/Guardian Name _____ Phone _____

Address _____ Postal Code _____

Non-Catchment Request to attend _____ School

Reason for Request: _____

Siblings already in requested school: Yes No

I have read and understand the procedures and conditions printed on the back of this form.

Parent/Guardian Signature _____ Date _____

PARENT/GUARDIAN – If you live in the Abbotsford School District, please take this form to the principal of your Catchment Area school for signature, then take the form to the requested school. If you do not live in the Abbotsford School District, take the form directly to the requested school.

Section B – Catchment Area Principal Acknowledgement (for applicants living in the Abbotsford School District)

Principal's Signature _____ Date _____

Section C – Receiving Area School

Student Qualified Yes No

Space and Program Available Yes No

If yes, Accepted Not Accepted Defer

If not accepted, reason: _____

SCHOOL DISTRICT NO. 34 (ABBOTSFORD)
NON-CATCHMENT REQUEST PROCEDURES AND CONDITIONS

A. PROCEDURE – NEW REQUESTS

1. Student and parent/guardian are asked to read the conditions below, then complete Section A. If you live in the Abbotsford School District, please take this form to the principal of your catchment area school for signature and to complete Section B. If you live out of district, take the form directly to the requested school.
2. The catchment area school principal will initiate the procedure at the request of the parent/guardian by completing Section B. The principal may wish to discuss the transfer request with the parent/guardian.
3. The parent/guardian will then take the request to the receiving principal with a copy of the student's most recent report card. The receiving principal will contact the school of all non-district applicants to learn about the applicant's program needs.
4. Non-Catchment Requests should be submitted to the receiving principal by June 15th. Requests delivered to the receiving principal after June 15th shall be considered as late.
5. For those not accepted, wait lists will be established.

B. PROCEDURE – ANNUAL RENEWALS

1. Continuing students within the same school are not required to reapply. They will be automatically enrolled in the applicable educational program or school, subject to space availability and to meeting program requirements, unless transferred or withdrawn.

C. PLEASE NOTE THE FOLLOWING CONDITIONS

1. Approval is subject to space and facilities being available in the school.
2. Where a parent requests and receives approval for their child(ren) to attend another school, it is understood that there shall be no additional cost or obligation to the school district (e.g. transportation).
3. Applicants for enrolment must meet all program requirements for the requested educational program and will be subject to the selection process established for that program.
4. Enrolment applications may be refused if the student:
 - is under suspension from a B.C. Public School or School District, or
 - has been refused an educational program by a B.C. Public School Board under Section 85(3) of the *School Act* for refusing to comply with the code of conduct and other rules and policies of the Board or has failed to apply themselves to their studies.

Such application will be referred to the Superintendent or designate for a decision on admission. Admissions may be subject to terms and conditions. A student who has been admitted under this section is not entitled to the status of a continuing student in the following year unless approved by the school principal or Superintendent's designate.